



# DAV NUPPL PUBLIC SCHOOL

(A CBSE Affiliated Co-educational English Medium Public School)

(Managed by DAV College Managing Committee, New Delhi)

NUPPL Township, Ghatampur, Kanpur Nagar, Uttar Pradesh – 209206  
Session 2022-23

## REQUIRES

- **TGT English & TGT Social Science**

**Mandatory Qualification :** Graduation & Post Graduation in the concerned discipline with **at least 50% marks** and **B.Ed.** from a recognized university in the concerned subject with **minimum 1 Year of teaching experience at Middle/Secondary Level** in any **English medium CBSE/ICSE** school and **CTET /STET** qualification applicable as per government norms

**Desirable Qualification :** Computer Savvy & Proficient in English

- **Special Educator (PRT)**

**Mandatory Qualification :** Graduate with **at least 50% marks**, **B.Ed. in Special Education** and **CTET /STET** qualification applicable as per government norms with **minimum 1 Year of teaching experience** in any **English medium CBSE/ICSE** school

**Desirable Qualification :** Computer Savvy & Proficient in English

- **Upper Division Clerk – UDC**

**Mandatory Qualification:**

1. **Only Commerce Graduate** with **minimum 50% marks**
2. Having sound knowledge of **Tally ERP, MS Office, English & Hindi Typing, Noting & Drafting**
3. **Minimum 2 years of work experience** with any **English medium school**

- **Receptionist**

**Mandatory Qualification :**

1. Graduate with **at least 50% marks**
2. **Computer Savvy** having sound knowledge of **MS Office, English & Hindi Typing, Noting and Drafting**
3. **Minimum 1 year of work experience** with any **English medium school**

**Desirable Qualification :** Proficient in English

**7<sup>th</sup> Pay Commission Salary for Regular Appointments as per DAV Norms**

**Accommodation at Nominal Rent**

**Medical Facility and PF as per School Rules**

## **NOTE :**

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### **For all Posts**

- **Maximum Age Limit to Apply for any Post – 35 Years**
- **DAV employees must apply through proper channel. It's mandatory for all candidates working in any DAV Institution to produce NOC at the time of Interview.**
- **Only shortlisted & eligible candidates will be called for written test / interview. Mere submission of application and fulfillment of the minimum prescribed qualification & experience will not vest any right on a candidate for being called for an interview. The School Management reserves the right to reject any application, to fill or to hold any vacancy without intimation to the candidates.**

### **For Teaching Posts**

- **A fresher with excellent Academic result throughout may apply. If shortlisted and selected, they may be considered for contractual appointment.**

## **HOW TO APPLY**

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- **Apply in PRESCRIBED FORMAT ONLY. The prescribed format of the Application may be downloaded from the school website: [www.davnuppl.in](http://www.davnuppl.in).**
- **Interested and eligible candidates must submit their application BY OCTOBER 2, 2022 in the following 2 ways :**
  - ✓ **Send complete Application filled correctly to our School Address physically with recent passport size photograph pasted on it. Self-attested copies of certificates/testimonials (of all academic & professional qualifications including Teachers Eligibility Test and Experience Certificates) are to be attached in proper chronological order mandatorily with the filled Application Form.**
  - ✓ **The complete application form in pdf format must be mailed also to [davnupplrecruitment@gmail.com](mailto:davnupplrecruitment@gmail.com). Please ensure that a clear pdf of the Application Form is mailed & all the credentials are in chronological order.**
- **Incomplete Applications will be rejected. RESUMES IN SELF-DESIGNED FORMAT TOO WILL BE REJECTED.**
- **In case of any Query, Contact 8789880780.**

**Head**

**DAV NUPPL Public School**